



Reaching for the Stars !

Theatre Trip - Details of Pick -up and Return Journey

February 11th 2022

All children in Y2 - Y6 should attend school in their Games Kit as usual for Fridays and bring their bag (named) of snacks (a drink crisps and sweet treat) with them. Please explain to your child that they can not run back and forth to the toilet once the performance has started.

Toileting times will be before we go to the theatre (approx by 1pm) when we arrive at the theatre (approximately between 2pm and 3pm), during the intermission (approximately 4pm) and after the performance (approximately between 5.30pm and 6.00pm). If your child cannot adhere to these times or they have a medical problem then please let your child's teacher know before we go.

Coaches will arrive at school from 1.20pm .

The Performance will begin at 3pm and intermission will be at 4pm (for 20-30mins)

The Performance should be over by 5.00pm (approx)

The coaches will pick us up from the theatre at 5.30pm approximately. So we could be back at school by 6pm ish/approximately traffic permitting.

On arrival at School - All children will be taken into school so please do not try and take your child with you as they get off the coach. This is a safeguarding issue and we need to account for all of the children back at school before we can start releasing them to parents. Please help us by being patient. Once your child has been accounted for back at school and picked up their belongings (lunch boxes,swimming kit etc) you may collect them from their normal exit door. On this occasion parents will be permitted to come onto the school site, playgrounds etc to collect your child.

All adult helpers should come to the main entrance by 1.10pm where they will be directed to the class they are supporting for the trip.

All adult helpers should have NHS Covid Passport Information available to show to theatre staff if asked and have a mask ready to wear. Theatre staff will be responsible for enforcing their own Covid restrictions for anyone over 18. Further information can be found here:

<https://www.atgtickets.com/venues/palace-theatre-manchester/health-safety>

Adult helpers with their own children should stay with their allotted class until they return to the school site, then they can take their own child home once they have informed their allotted staff member,

Thank you all so much for helping us make this happen.

Your sincerely,

Mr P McDowell

